

MENDOCINO CITY COMMUNITY SERVICES DISTRICT
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Mendocino, CA 95460
Business Phone (707) 937-5790 Treatment Plant (707) 937-5751 Fax (707) 937-3837

Minutes of June 26, 2017

Regular Meeting was called to order by President Schwartz at 7:00 p.m. in the business office at the Wastewater Treatment Plant. Present were Directors Kerstein, Hauck, Stubbs and Schwartz. Also present were District Superintendent Mike Kelley and Secretary Jodi Mitchell.

1. Agenda – No changes or additions

2. Minutes of May 30, 2017

Corrections: Page 1, Section 1, Line 5. Although MCCSD ~~had~~ has exclusive groundwater management authority.....

Page 3, Section 6 d, Line 6. ...agency within its ~~respective~~ statutory boundary....

Page 4, Section 6 e, Line 4. ...object and oppose ~~to~~ the existing and proposed language.

Page 4, Section 7 a, Line 7. ...was ~~not~~ in the annual dry season water table decline.

Motion Hauck/Kerstein To approve the Minutes of May 30, 2017 as corrected.

ROLL CALL VOTE: AYES: Directors Kerstein, Stubbs, Hauck and Schwartz

NOES: None

ABSENT: None

Minutes of June 22, 2017 Special Meeting

Two typographical errors were corrected.

MOTION Stubbs/Kerstein To approve the Minutes of June 22, 2017 as corrected.

ROLL CALL VOTE: AYES: Directors Kerstein, Stubbs, Hauck and Schwartz

NOES: None

ABSENT: None

3. Communications

4. Groundwater Management

a. Application for Groundwater Extraction Permit

1. 10471 Hills Road, APN 119-120-66

Joe Odegaard submitted an Application for a Groundwater Extraction Permit to convert an existing workshop to an additional one-bedroom residence, by abandoning two bedrooms within the existing 4-bedroom residence. The Board may issue a GWEP without requiring the applicant to submit a Hydrological Study if the proposed change resulted in a limited increase in water demand. The increase of 80 gallons per day represented a 25% increase in the water demand, which was allowable under Ordinance 07-1 Section 4(b) and qualified for an exception to the hydrological study requirements. As a condition of the Limited Increase approval, the applicant agreed to stay within their existing allotment.

MOTION Hauck/Stubbs To approve the Groundwater Extraction Permit Application for APN 119-120-66, located at 10471 Hills Road

ROLL CALL VOTE: AYES: Directors Kerstein, Stubbs, Hauck and Schwartz

NOES: None

ABSENT: None

2. 45270 Main Street, APN 119-217-10

Daniel and Elizabeth Christgau submitted an Application for a Groundwater Extraction Permit to convert an existing 1,000 sq. ft. commercial retail shop into a one-bedroom Commercial Visitor Accommodation Single Unit Rental with kitchen. The Board may issue a GWEP without requiring the applicant to submit a Hydrological Study if the proposed change resulted in a limited increase in water demand. The increase of 50 gallons per day was 8% of the 10% limit. The increase in water demand was allowable under Ordinance 07-1 Section 4(b) and qualified for an exception to the hydrological study requirements. As a condition of the Limited Increase approval, the applicant agreed to stay within their existing allotment.

MOTION Kerstein/Stubbs To approve the Groundwater Extraction Permit Application for APN 119-217-10, located at 45270 Main Street.

ROLL CALL VOTE: AYES: Directors Kerstein, Stubbs, Hauck and Schwartz
NOES: None
ABSENT: None

3. 45020 Ukiah Street, APN 119-234-1

An Application was submitted for additional development and the property owners requested an increase in the existing allotment from 350 gal/day to 743 gal/day. The conclusions of the 1986 Hydrological Study proved 2,880 gal/day. 1,926 of that amount had been allotted, leaving 954 gal/day available for future development. A request was made for a 393 gpd increase in the parcel allotment. Lawrence and Associates Engineers & Geologists provided an assessment of their adequacy to support a new Groundwater Extraction allotment for the parcel, and concluded that the results of the 1986 Hydrological study were still valid. Staff recommended approval of the request.

MOTION Kerstein/Hauck That the Schmitt's Groundwater Extraction Permit Application for expansion at 45020 Ukiah Street, APN 119-234-11 be approved.

ROLL CALL VOTE: AYES: Directors Kerstein, Stubbs, Hauck and Schwartz
NOES: None
ABSENT: None

b. Monthly Groundwater Management Report

Since October 1, 2016, Mendocino had received 56.87 inches of rain. This was 140% of the 40.33 inches of average total annual rainfall for Mendocino. Through mid-June, there was one rain-day with 0.38 inches of precipitation. Normal rainfall for June was 0.52 inches.

The DTW measurements in the District's 24 monitoring wells were logged on June 21, 2017. The average DTW in the aquifer in May was 13.58 feet and in June it was 13.13 feet. The annual dry season water table declined, but due to adequate rainfall, the District was in a No Water Shortage condition until January 31, 2018.

6. Old Business

7. New Business

8. Attorney's Report

9. District Superintendent's Report

Operators performed the following repair and maintenance projects in June.

Opened up Structure B on June 9th to determine why the overflow pond was surcharging when plant flow was 50,000 gal/day. One 4-inch flow valve was opened on June 9th. The valve was plugged with debris. It was decided that the 4-inch should be replaced. Mendocino Waterworks was hired to assist MCCCSD with re-plumbing Structure with 8-inch pipe to prevent plugging the pipes in the future.

On June 21st, Pat Rowan's Crane was used to lower replacement pipe and fittings down to Structure B. On June 23rd and 26th, Waterworks started replacing the pipes. The straight through 8-inch pipe will eliminate blockages in Structure B in the future.

10. Committee Updates

11. District Secretary's Report

a. Monthly Register of Cash Disbursements

The Board of Directors reviewed the cash disbursements.

MOTION Hauck/Kerstein To approve payment of checks 13404 to 13448 in the amount of \$85,190.16.

ROLL CALL VOTE: AYES: Directors Kerstein, Stubbs, Hauck and Schwartz
NOES: None
ABSENT: None

b. Update on Delinquent Sewer Accounts and Certificate of Liens

The Board of Directors reviewed the update on delinquent sewer accounts and Certificate of Liens.

12. Committee Updates

13. Matters from Board Members

The Board was pleased with the attendance at the Special Meeting on June 22nd, and the SHN consultants and staff did a great job presenting the information.

Director Stubbs suggested consideration be given to a centrifuge in the District's Asset Program and press sludge to a higher percentage of dry solids that could be trucked to Marin. Superintendent Kelley said that a Centrifuge would still require stockpiling of sludge which would not be a redundant system.

Director Hauck ^{was trying to understand} wanted to explore the additional rainfall processing through the treatment plant if the drying bed liners were installed.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,



Jodi Mitchell
District Secretary