

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – January 31, 2022

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW[§]
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 10:04 a.m.

Present: Directors Christina Aranguren, Harold Hauck, Maggie O’Rourke, Vice President Jim Sullivan and presiding was President Dennak Murphy

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

Legal Counsel Present: Jim Jackson

Public Present: None

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Superintendent Rhoades suggests tabling agenda item 11a for a special meeting, date tbd

Director Aranguren moves to approve the agenda. Director Hauck 2nd.

AYES: 5

AGENDA ITEM NO. 4 –ADJOURNMENT TO CLOSED SESSION

Presenter: Dennak Murphy

Board Action: MCCSD has ended litigation services with counsel Matt Emrick

AGENDA ITEM NO. 5–RETURN FROM RECESS 5:02 p.m. Continue Regular Board Meeting

a. Call to Order

Present: Directors Christina Aranguren, Harold Hauck, Maggie O’Rourke, Vice President Jim Sullivan, and presiding was President Dennak Murphy.

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

Legal Counsel Present: Jim Jackson

Public Present: Michelle Blackwell, Dan Potash, Ken Taylor, Guggenheim, Tom Tetzlaff, Mr. Gomes, Tony Graham, Colin Morrow, Andrea Shepard

AGENDA ITEM NO. 6 –COMMUNICATIONS

Tom Herman from SHN called re: Title 22

AGENDA ITEM NO. 7: FINANCIAL REPORT

7a) Discussion and Possible Action to Approve District Disbursements/ Expenditures

Presenter: Ryan Rhoades

Board Comment: Director O’Rourke

Board Action: Upon motion by Director Hauck, seconded by VP Sullivan. IT IS ORDERED to approve the disbursements and expenditures. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 8- GROUNDWATER MANAGEMENT

a) Monthly Groundwater Management Report

Presenter: Ryan Rhoades

Public Comment: Michelle Blackwell, Ken Taylor

Board Comment: Directors Aranguren and Hauck, VP Sullivan and President Murphy

Board Action: Upon motion by Director Hauck, seconded by Director Aranguren. IT IS ORDERED to authorize the inspection and maintenance of the outfall, not to exceed \$16,000. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 9- SECRETARY’S REPORT

a. Monthly Secretary’s Report

Presenter: Katie Bates

Public Comment: None

Board Comment: Director Aranguren

AGENDA ITEM No. 10 – SUPERINENDENT’S REPORT

a) Monthly Superintendent’s Report

Presenter: Ryan Rhoades

Public Comment: Tom Tetzlaff, Tony Graham, Steve Gomes, Ken Taylor

Board Comment: Directors Aranguren, Hauck, O’Rourke, VP Sullivan, and President Murphy

AGENDA ITEM NO. 11 – NEW BUSINESS

11b) Discussion and Possible Action to adopt RESOLUTION 2022-287: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO AUTHORIZE AND DESIGNATE THE SUPERINTENDENT TO SIGN ON BEHALF OF MCCSD FOR THE LEASED PREMISES ON THE MENDOCINO HEADLANDS STATE PARK WITH THE STATE DEPARTMENT OF PARKS AND RECREATION

Presenter: Superintendent Rhoades

Public Comment: None

Board Comment: Directors Hauck

Board Action: Upon motion by Director O'Rourke, seconded by Director Aranguren, IT IS ORDERED that Resolution 2022-287 be adopted with an edit of the last paragraph from a , and to a period.

AYE: 5

NO: 0

11b) Discussion and Possible Action to approve a task order with GHD for expense incurred to get a certified engineer's report in order to renew the Outfall Lease

Presenter: Superintendent Rhoades

Public Comment: None

Board Comment: Directors Aranguren, Hauck

Board Action: Upon motion by Director Hauck, seconded by VP Sullivan. IT IS ORDERED to authorize a task order with GHD, not to exceed \$10,000. The Motion carried by the following vote:

AYE: 5

NO: 0

11c) Discussion and Possible Action to adopt RESOLUTION 2022-288: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO AUTHORIZE AND DESIGNATE THE SUPERINTENDENT TO NEGOTIATE AN MOU WITH MUSD WITH REGARDS TO THE PROPOSED EMERGENCY WATER SHORTAGE PROJECT ON BEHALF OF THE BOARD OF DIRECTORS TO APPROVE

Presenter: Superintendent Rhoades

Public Comment: None

Board Comment: Directors Aranguren and Hauck, and President Murphy

Board Action: Upon motion by VP Sullivan, seconded by Director O'Rourke, IT IS ORDERED that Resolution 2022-288 be adopted with an edit of the last paragraph from a , and to a period.

AYE: 5

NO: 0

11d) Presentation of proposed 2022 priorities

Presenter: Superintendent Rhoades

Public Comment: Tony Graham

Board Comment: Directors O'Rourke and Aranguren

11e) Discussion of Boards Members' personal goals and motivations as MCCSD Directors. What do they hope to accomplish during their term as we find ways to support staff, each other, and serve the Community?

Board Comment: Directors O'Rourke, Aranguren, Hauck, VP Sullivan, and Pres Murphy

AGENDA ITEM NO. 12- OLD BUSINESS

12a) Discussion and Possible Action of Standing Committees and Ad Hoc Committees to include committee name, purpose, and possible membership

Board Comment: Directors Aranguren, Hauck, O'Rourke, VP Sullivan and Pres Murphy

Staff Comment: Superintendent Rhoades

2022 Standing Committee Assignments:

Plant Operations: Jim Sullivan and Dennak Murphy
Finance: Maggie O'Rourke and Dennak Murphy
Personnel: Maggie O'Rourke and Dennak Murphy
Water Management: Jim Sullivan and Tina Aranguren
Street Lighting: Harold Hauck and Tina Aranguren
Safety: Harold Hauck and Tina Aranguren

AGENDA ITEM NO. 13: CONSENT AGENDA

- a. APPROVAL OF MINUTES**
 - a1) 11/29/21 Meeting Minutes
 - a2) 12/6/21 Meeting Minutes
 - a3) 12/20/21 Meeting Minutes
 - a4) 1/7/22 Meeting Minutes
 - a5) 1/21/22 Meeting Minutes

AGENDA ITEM NO. 14: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

AGENDA ITEM NO. 15: COMMITTEE UPDATES

None

AGENDA ITEM NO. 16: MATTER FROM BOARD MEMBERS

Director Aranguren makes points about keeping website up to date. Superintendent asks for a memo of all requests to update website.

AGENDA ITEM NO. 17: ADJOURNMENT

IT IS ORDERED to approve adjourn the meeting at 6:53 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

***Thank you for your interest in the proceedings of the Mendocino City Community Services District
Board of Directors***

STANDING COMMITTEES:

Finance:----- Dennak Murphy and Maggie O’Rourke
Personnel:----- Dennak Murphy and Maggie O’Rourke
Plant Operations:----- Dennak Murphy and Jim Sullivan
Safety: ----- Harold Hauck and Tina Aranguren
Street Lighting:----- Tina Aranguren and Harold Hauck
Water Management:----- Tina Aranguren and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates