

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

**Post Office Box 1029
Mendocino, CA 95460
(707) 937-5790 (t)
(707) 937-5751 (t)
Fax (707) 937-3837 (f)
mccsd@mcn.org**

Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – May 31, 2022

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 5:02 p.m.

Present: Directors Christina Aranguren, Harold Hauck, Vice President Jim Sullivan and President Dennak Murphy

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

Public Present: Tom Thomson, Tem Tetzlaff, Dan Potash, Steve Gomes, Kristine McKee, Michelle Blackwell

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Director Hauck moves to approve the agenda. Director Aranguren 2nd.

AYES: 4 ABSENT: 1

AGENDA ITEM NO. 3 – PUBLIC COMMENT

Public Comment: Tom Tetzlaff

AGENDA ITEM NO. 4 - COMMUNICATIONS

Zach Rounds has requested a meeting with the full Board. Superintendent Rhoades has reached out to find out if it is for a public or a private meeting.

AGENDA ITEM NO. 5- FINANCIAL REPORT

9a) Discussion and Possible Action to Approve District Disbursements/ Expenditures

Presenter: Kristine McKee

Board Comment: Director Hauck and President Murphy

Board Action: Upon motion by Director Hauck, seconded by Director O’Rourke. IT IS ORDERED to approve the disbursements and expenditures. The Motion carried by the following vote:

AYE: 5

NO: 0

9b) Monthly Report

Presenter: Kristine McKee

No action taken

AGENDA ITEM NO. 6: CONSENT AGENDA

a. APPROVAL OF MINUTES

a1) 4-25-22 Meeting Minutes

b. APPROVAL OF RESOLUTION 2022-291: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO CONTINUE THE AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361

Board Action: Upon motion by VP Sullivan, seconded by Director O'Rourke. IT IS ORDERED to approve the consent agenda . The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 7: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

None

AGENDA ITEM No. 8 – SUPERINENDENT'S REPORT

a) Monthly Superintendent's Report

Presenter: Ryan Rhoades

Public Comment: Michelle Blackwell

Board Comment: Director Aranguren, VP Sullivan

AGENDA ITEM NO. 9- SECRETARY'S REPORT

a. Monthly Secretary's Report

Presenter: Katie Bates

Public Comment: Michelle Blackwell

Board Comment: Director O'Rourke

AGENDA ITEM NO. 10- GROUNDWATER MANAGEMENT

a) Monthly Groundwater Management Report

Presenter: Ryan Rhoades

Public Comment: Tom Tetzlaff, Michelle Blackwell, Steve Gomes

AGENDA ITEM NO. 11 – NEW BUSINESS

11a) Discussion and Possible Action to approve 45080 Covelo’s GWEP application to drill a replacement well

Presenter: Ryan Rhoades

Public Comment: Tom Thomson

Board Comment: President Murphy, Directors O’Rourke, Aranguren, and Hauck

Board Action: Upon motion by Director Aranguren, seconded by VP Sullivan. IT IS ORDERED to approve the replacement well at 45080 Covelo St. The Motion carried by the following vote:

AYE: 4

ABSTAIN: 1

11b) Discussion and Possible Action regarding the 2022-23 Budget

Presenter: Superintendent Rhoades

Public Comment: Tom Tetzlaff

Board Comment: Directors O’Rourke, Hauck, VP Sullivan, and President Murphy

11c) Discussion and Possible Action with regards to recording MCCSD BOD mtgs

Presenter: Director Aranguren

Public Comment: Tom Tetzlaff

Board Comment: Director O’Rourke and VP Sullivan

Postponed to future meeting

AGENDA ITEM NO. 12- OLD BUSINESS

None

AGENDA ITEM NO. 13: COMMITTEE UPDATES

Groundwater Management Committee

13a) Discussion and Possible Action of an informational letter to be directed to local contractors and businesses, notifying them of current Stage 4 Water Crisis.

13b) Discussion and Possible Action to review and possibly update the Water Shortage Contingency Plan and related Ordinances, including past recommendations from GWM Advisory Committee

Presenters: Director Aranguren and VP Sullivan

Public Comment: Tom Tetzlaff

Plant Operations Committee Meeting

13b) Discussion and Possible Action to prioritize treatment and collection system infrastructure for GHD

Presenters: VP Sullivan and Superintendent Rhoades

Public Comment: Michelle Blackwell

Board Comment: Director Aranguren

Board Action: Upon motion by Director Aranguren, seconded by VP Sullivan. IT IS ORDERED to prioritize the treatment/ collection system projects for GHD. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (President Murphy had to leave)

AGENDA ITEM NO. 14: MATTER FROM BOARD MEMBERS

Board Comment: Directors Hauck and O’Rourke

AGENDA ITEM NO. 19: ADJOURNMENT

IT IS ORDERED to approve adjourning the meeting at 6:53 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES: For 2022

Finance:----- Dennak Murphy and Maggie O’Rourke

Personnel:----- Dennak Murphy and Maggie O’Rourke

Plant Operations:----- Dennak Murphy and Jim Sullivan

Safety: ----- Harold Hauck and Christina Aranguren

Street Lighting:----- Christina Aranguren and Harold Hauck

Groundwater Management:-----Christina Aranguren and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates