

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING**

**ACTION MINUTES – May 26, 2020**

**BEFORE THE BOARD OF DIRECTORS**

**FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW Government Code §61000)**

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**AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 11:07 a.m.**

**Present:** Directors Jean Arnold and Vice President James Sullivan. President Hauck presiding.

**Staff Present:** Mr. Ryan Rhoades, District Superintendent

**Legal Counsel Present:** James Jackson, Attorney.

**AGENDA ITEM NO. 2 – MOTION TO START CLOSED SESSION**

**Presenter/s:** Vice President Hauck

**Public Comment:** None

**Board Action:** Upon motion by Director Arnold, seconded by Director Sullivan, IT IS ORDERED that the Board begin Closed Session, May 26, 2020, is approved as follows. The motion carried by the following vote:

**Aye:** 3 - President Hauck, Director Arnold, and Director Sullivan.

**No:** 0

**Absent:** 0 – Director Rice was not present at this time

11:20 Director Rice joined the meeting

**AGENDA ITEM NO. 3 –MOTION TO RECESS TO OPEN SESSION AT 5:00 p.m.**

**Presenter/s:** President Hauck

**Public Comment:** None

**Board Action:** Upon motion by Director Rice, seconded by Director Arnold, IT IS ORDERED that the Board Recess until Open Session at 5:00 pm. May 26, 2020, is approved as follows. The motion carried by the following vote:

**Aye:** 4 - President Hauck, Director Arnold, Director Rice, Vice President Sullivan.

**No:** 0

**Absent:** 0

**AGENDA ITEM NO. 4 –RESUME OPEN SESSION AT 5:00 PM**

**Present:** Directors Otto Rice, Jean Arnold, Vice President James Sullivan and President Hauck presiding.

**Staff Present:** Mr. Ryan Rhoades, District Superintendent

**Legal Counsel Present:** James Jackson, Attorney.

**Presenter/s:** President Hauck

**Public Comment:** None

**Board Action:** 5:02 pm Board of Directors resumes open session will all directors present.

**AGENDA ITEM NO. 5 –APPROVAL OF AGENDA**

**Presenter/s:** President Hauck

**Public Comment:** None

**Board Action:** President Hauck pulls items 7a, 7b, 7c, 7d, 7e, and items 14a, 14b, 14c, and 14e from the agenda advising staff they are not ready for approval, and advises staff to correct the header date located on the bottom of the page.

**AGENDA ITEM NO. 6 –REPORT OUT OF CLOSED SESSION**

**Presenter/s:** President Hauck

**Public Comment:** None

**Board Action:** President Hauck reports Board provided direction to legal counsel

**AGENDA ITEM NO. 7 – APPROVAL OF MINUTES**

**Presenter/s:** President Hauck

**Public Comment:** None

**Board Action:** No action taken as President Hauck already pulled items 7a-7e from the Agenda.

**AGENDA ITEM NO.8 – PUBLIC EXPRESSION – Non-agenda items**

**Public Comment:** Mr. Dan Potash, comment about MCCSD web page.

**AGENDA ITEM NO. 9 – NEW BUSINESS**

**Presenter/s:** President Hauck.

**Public Comment:** Mr. Tony Graham.

**9a) INTRODUCTION AND DISCUSSION OF 2020-2021 BUDGET**

**Presenter/s:** President Hauck and District Superintendent Rhoades.

**Public Comment:** Tony Graham & Michelle Blackwell. Question

if 2020-2021 budget will include paying legal fees related to recent litigation.

**Board Comment:** Directors Sullivan and Arnold.

**Board Action:** Upon motion by Director Arnold, seconded by Vice President Sullivan. IT IS ORDERED to approve introduction of the 2020-2021 Budget. The motion carried by the following vote:

**Aye:** 4 - President Hauck, Director Rice, Director Arnold, and Vice President Sullivan.

**No:** 0 – None

**Absent:** 0 – None

**9b) DISCUSSION OF APPOINTMENT PROCESS AND OPERATIONS FOR BLUE RIBBON PUBLIC INPUT COMMITTEE**

**Presenter/s:** President Hauck and District Superintendent Rhoades.

**Public Comment:** Tony Graham, comment about the importance of including business owners.

**Board Comment:** Directors, Arnold, and Rice, and President Hauck, and Vice President Sullivan.

**Board Action:** Board directed staff to publicize search for potential applicants through local media. Board also directed staff to collect applications from registered voters in the district, business owners in the district, property owners in the district, or residents within the district. Board to discuss applicants and or appointment process further at a future meeting.

BOARD President Hauck requests a five minute recess.

**9c) DISCUSSION AND POSSIBLE ACTION TO ADOPT RESOLUTION 2020-270, APPOINTMENT OF TRUST ADMINISTRATOR.**

**Presenter/s:** District Superintendent Rhoades.

**Public Comment:** None

**Board Comment:** None

**Board Action:** Upon motion by Vice President Sullivan, seconded by Director Rice. IT IS ORDERED to Approve Resolution 2020-270, Appointing Superintendent Rhoades the Trust Administrator. The motion carried by the following vote:

**Aye:** 4 - President Hauck, Director Rice, Director Arnold, and Vice President Sullivan.

**No:** 0 – None

**Absent:** 0 – None

**10) OLD BUSINESS- DISCUSSION AND POSSIBLE ACTION ON SEWER BILL PAYMENT DEFERRAL DURING COVID-19.**

**Presenter/s:** President Hauck

**Public Comment:** None.

**Board Comment:**

**Board Action:** Upon motion by Director Rice, seconded by Director Arnold, IT IS ORDERED to Extend the forgiveness of late fees for unpaid sewer bills related to COVID-19 hardship through the end of September 2020. The motion carried by the following vote:

**Aye:** 4 – President Hauck, Director Arnold, Director Rice, and Vice President Sullivan.

**No:** 0 – None.

**Absent:** 0 – None.

**11) GROUNDWATER MANAGEMENT-MONTHLY GROUNDWATER MANAGEMENT REPORT**

**Presenter/s:** District Superintendent Rhoades.

**Public Comment:** Michelle Blackwell.

**Board Comment:** Director Rice.

**Board Action:** No Board Action Taken.

**12) DISTRICT SUPERINTENDENTS REPORT-MONTHLY REPORT**

**Presenter/s:** District Superintendent Rhoades.

**Public Comment:** None.

**Board Comment:** None.

**Board Action:** No Board Action Taken.

**13) COMMITTEE UPDATES**

**Presenter/s:** President Hauck

**Public Comment:** None.

**Board Comment:** President Hauck, there is nothing to report.

**Board Action:** None.

**14) DISTRICT SECRETARY'S REPORT**

**Presenter/s:** District Superintendent Rhoades Presented item 14d) Update on Delinquent Sewer Accounts and Certificate of Liens. (Secretary not present at the meeting)

**Public Comment:** None.

**Board Comment:**

**Board Action:** None.

**15) MATTERS FROM BOARD MEMBERS**

**Presenter/s:** Director Arnold

**Public Comment:** None.

**Board Comment:** Director Arnold publically acknowledged the hard work of Superintendent Rhoades. President Hauck and Vice President Sullivan were in agreement. Also noted was Finance Committee and Personnel Committee Meetings Scheduled for Thursday 5-28-2020 at 09:00 and 16:00.

**Board Action:** None.

**16) ADJOURNMENT**

**Presenter/s:** President Hauck

**Public Comment:** None.

**Board Comment:** Next Regular Board Meeting Scheduled for 6-29-2020 at 5:00 p.m.

**Board Action:** Upon motion by Director Arnold, seconded by Vice President Sullivan. IT IS ORDERED to adjourn the meeting of 5-26-20. The motion carried by the following vote:

Aye: 4 - President Hauck, Director Rice, Director Arnold, and Vice President Sullivan.

No: 0 – None.

Absent: 0 – None.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT ADJOURNED THE SPECIAL BOARD MEETING AT 7:03 P.M.

**STANDING COMMITTEES:**

- Plant Operations----- Otto Rice and Jean Arnold
- Finance-----Harold Hauck and Jim Sullivan
- Personnel & Management----- Harold Hauck and Jean Arnold
- Street Lighting----- Harold Hauck and Jean Arnold
- Safety----- Otto Rice and Jim Sullivan
- Ground Water Management----- Otto Rice and Jim Sullivan

Attest: RYAN RHOADES,  
District Superintendent



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HAROLD HAUCK, President

**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS**

- *Effective May 11, 2020, the Board of Directors' minutes will be produced in "action only" format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District's website to obtain additional resource information for the Board of Directors: [www.mccsd.com](http://www.mccsd.com).*

*Thank you for your interest in the proceedings of the Mendocino City Community Services District*

*Board of Directors*