

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Minutes of November 27, 2017

Regular Meeting was called to order by President Schwartz at 7:00 p.m. in the business office at the Wastewater Treatment Plant. Present were Directors Kerstein, Hauck, Stubbs and Schwartz. Also present were District Superintendent Mike Kelley and Secretary Jodi Mitchell.

1. Agenda – There were no changes or additions to the agenda.

2. Approval of Minutes October 30, 2017

Correction: Page 1, Section 5a, last sentence should read: The LED lights were International Dark Sky Association Certified.

Motion Hauck/Stubbs To approve the Minutes of October 30, 2017, as amended.

Roll Call Vote AYES: Directors Stubbs, Hauck, Kerstein and Schwartz

NOES: None

ABSENT: None

3. Communications

The League of Women Voters “Meet & Greet Your Local Elected Officials” reception would be held on Friday, March 16, 2018 at the Caspar Community Center.

Correspondence was read from Fred and Catherine Dickson regarding their conclusion that the best approach to the drying beds was to not create them at all but go the offsite transportation route as needed in very rare instances.

4. Public Comment

Mary Rose, Mendocino Beacon reporter, announced that she would be tape recording the public meeting.

Tomas Dertner, property owner adjacent to the Treatment Plant, asked if anything had been done to eliminate the noise coming from the treatment plant which he brought up at the last meeting. President Schwartz said that something had been done; walls were added around the machinery. Mr. Dertner agreed the sound walls had been installed a year ago, but the equipment was still loud, and he was waiting for a response. Director Schwartz responded that the Superintendent had taken the complaint under consideration at the last meeting.

Gretchen Imlay wanted to address the issue of the LED test lights. She realized there was an article in the Beacon, however, she and others were disappointed that this issue was not on the agenda. She emphasized the LED lights were too bright in the historic district. She hoped the Board would provide a process for public discussion and put this issue on the next month’s agenda.

Kathleen Cameron noted the lights hadn’t been up long enough for the community to consider, and she requested the issue be placed on the next agenda to clarify exactly what was being proposed from P. G. & E.

Holm Kappler said he and Ruth lived near the new LED lights, and they did not like them. They supported Gretchen Imlay’s request for a process for community input, and noted the current lights were much warmer.

Ginger Kraynek read a memo dated October 20 from the Chevaliers, owners of 45375 Ukiah Street. They were disappointed that issue of sludge transportation was not on the agenda and asked if a public meeting would be scheduled where alternatives would be presented and they referenced meeting minutes of May 8 and June 22nd.

President Schwartz commented that a lot of information had been presented to the Board at the last meeting. The Engineers had been asked to respond to that information, and the District had not received a response from them to date.

Tomas Dertner asked why the District couldn't install a new dryer instead of using the beds.

Sam Kraynek commented that he had reviewed the Superintendent's cost analysis, which amortized costs for the drying beds over 40 years, and suggested he should review cash flow requirements and time value of money.

5. Old Business

6. New Business

Superintendent Kelley reported that the Zoppe' Circus asked to use the Palette Drive property for a special event in 2018 on November 8 – 11. The District had allowed the Mendocino Film Festival to use the property for the past several years. The Superintendent suggested that a policy should be established if the Board was going to allow special events on the property. Directors Hauck and Kerstein would meet as an Ad Hoc Committee to determine a policy, procedures, and fees. The committee's report should be completed by the January 29th meeting.

Barbara Reed commented that the Town Plan was adopted by the Coastal Commission and the property was not zoned for tents and circus activities. She suggested the District confirm that the proposed activities meet the town plan zoning for a public facility. Sam Kraynek noted that he was on the Board when the District accepted the parcel, and it was originally intended for an office, garage and meeting room.

7. Groundwater Management

a. Monthly Groundwater Management Report

October 1, 2017 was the beginning of the 2017-2018 rain year. Average precipitation in November was 5.01 inches. By November 19, 2017, Mendocino received 3.89 inches of cumulative rainfall. The cumulative average rainfall at the end of November was normally 7.41 inches. On November 19, 2017 the District was 47.6% below normal precipitation for the current rain year.

The 2017-2018 Rain Year began on October 1, 2017. Due to above normal rainfall in water year 2016-17, the District was still in a No Water Shortage condition. The District would evaluate drought conditions on January 31, 2018.

Although rainfall was substantially below normal now, it was too early to predict a water shortage for next year. That determination would be in April or May of 2018.

The Depth to Water measurements in the District's 24 monitoring wells were logged on November 17, 2017. The average DTW in the aquifer in November 2017 was 17.35 ft., but in November 2016 it was 16.32 ft. Due to twice the normal rainfall last year at this time, there was an average of about 1 foot of additional aquifer recharge Districtwide.

8. Attorney's Report

9. District Superintendent's Report

a. Monthly Report

Operators performed routine repair and maintenance at the wastewater treatment plant during November.

There were no MCCSD sanitary sewer overflows in October 2017.

The District transferred 179,024 gallons of recycled water to the High School in October of 2017.

Clear Heart Drilling drilled a test hole in the area where the underground tank would be located to determine the underground geology in that area. SHN engineers had identified the location of

underground utilities along the route the new 6" recycled water main will follow from the plant to the high school.

Plant operators were in the process of videoing the 13,674 feet of sewer mains that were high pressure cleaned during September 2017.

P G & E would be installing 26-watt dark-sky certified streetlights in Mendocino in the near future. The Mendocino Unified School District would be lowering the kelvin rating on their new LED streetlights down to 3,000 kelvins from the current 4,000 kelvin LED's. About 25 property owners contacted the District to oppose the installation of the LED streetlights. Many of those that opposed the installation of LED's were not aware that the high pressure (HPS) sodium lights were not dark sky certified or historic. If MCCSD opted out of the all at once switch to LED's, PG&E planned to switch the high-pressure sodium lights to LEDs as the HPS bulbs burned out. In approximately 10 years, all streetlights would be LED's. Mike Kelley noted that it was possible that PG&E would install ornamental street light poles, at their expense, phasing out the wooden poles. The installation of ornamental poles would require a Historical Review Board Permit. ^{people in attendance} The public expressed opposition to the LED lights and they were unclear about the process and what PG&E was actually offering. Superintendent Kelley would contact the PG&E representative.

The Safety Officer conducted the monthly safety inspection of the treatment plant and the safety meeting on November 9th was on Drug and Alcohol Abuse.

10. District Secretary's Report

a. Monthly Register of Cash Disbursements

MOTION Hauck/Stubbs To approve Cash Disbursements in the amount of \$55,264.05, for checks #13614-13647 and on-line payments of CalPERS, State and Federal Tax deposits. No checks were void.

ROLL CALL VOTE: AYES: Directors Kerstein, Stubbs, Hauck and Schwartz
NOES: None
ABSENT: None

b. Update on Delinquent Sewer Accounts and Certificate of Liens

The Board reviewed the delinquent sewer accounts and Certificates of Lien.

Correspondence would be sent to property owners who have failed to read their water meter, and who have been charged \$10 each month for a noncompliance-Violation #3. A \$50 charge would be added in accordance with Ordinance 2015-2., and MCCSD personnel would read the water meter.

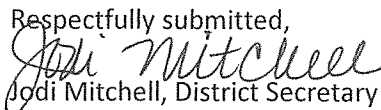
13. Matters from Board Members

President Schwartz said this was the last meeting for Jeffry Stubbs, because the new Board would take their seats at the December meeting. Director Schwartz thanked Jeff Stubbs for his time and contributions to the District, and his expertise and attention to detail. Director Schwartz also noted Jeff was an asset to the Community and to the MCCSD Board of Directors. Audience applause ensued.

Director Stubbs thanked Roger and said it was a pleasure to work with such a professional and competent Board and Staff. He was proud of his involvement in accomplishments, such as reduced Right of Use Fees for changes in use and new development, a fire protection component and ways to alleviate water shortages, and the possibility of using recycled water to flush toilets to reduce groundwater extraction.

The regular meeting for December 25th was rescheduled to December 18, one week prior.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Jodi Mitchell, District Secretary

12/20/17