

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

ACTION MINUTES – November 7, 2022

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW§
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 5:06 p.m.

Present: Directors Donna Feiner, Harold Hauck (arrived at 5:11), Maggie O’Rourke (arrived at 5:10), Vice President Jim Sullivan (presiding until 5:12), and presiding was President Dennak Murphy (as of 5:12)

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

Legal Counsel Present: None

Public Present: Michelle Blackwell, Robert Schmitt, Charlie Baughn, Tina Aranguren, Matthew Miksak

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Director O’Rourke seconded by Director Feiner. IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 3

NO: 0

AGENDA ITEM NO. 3 –PUBLIC COMMENT

None

AGENDA ITEM NO. 4 – COMMUNICATIONS

Superintendent Rhoades had a conversation with Supervisor Williams

District Secretary Bates has had multiple, beneficial conversations with people re: the ballots that were sent out in October

AGENDA ITEM NO. 5: FINANCIAL REPORT

9a) Discussion and Possible Action to Approve District Disbursements/ Expenditures

Presenter: Katie Bates

Board Comment: Directors O'Rourke and Feiner

Board Action: Upon motion by Director O'Rourke seconded by Director Hauck. IT IS ORDERED to approve the disbursements and expenditures. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 10: CONSENT AGENDA**a. APPROVAL OF MINUTES**

a1) 9-7-22 Closed Session Meeting Minutes

a2) 9-26-22 Meeting Minutes

a3) 10-3-22 Meeting Minutes

b) APPROVAL OF RES 2022-305: RESOLUTION OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT TO CONTINUE THE AUTHORITY TO HOLD VIRTUAL MEETINGS PURSUANT TO AB 361

Board Action: Upon motion by Director Hauck, seconded by Director O'Rourke. IT IS ORDERED to approve the consent agenda. The Motion carried by the following vote:

AYE: 5

NO: 0

Board Action: Upon motion by VP Sullivan, seconded by Director O'Rourke, IT IS ORDERED to approve consent agenda without 6b. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 7: DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

Board Action: Upon motion by Director Hauck seconded by Director O'Rourke. IT IS ORDERED to approve Resolution 2022-305: Resolution of the Mendocino City Community Services District to continue the authority to hold virtual meetings pursuant to AB 361, with the date changed from 10/24/22 to 11/7/22. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM NO. 8- GROUNDWATER MANAGEMENT

Presenter: Ryan Rhoades

AGENDA ITEM NO. 9 – NEW BUSINESS

9a) Discussion and Possible Action to accept the updated hydrological study for 10970 Ford St

Staff Comment: Superintendent Rhoades

Board Comment: Directors O'Rourke and VP Sullivan

Public Comment: Charlie Baughn

Board Action: Upon motion by Director O'Rourke, seconded by VP Sullivan. IT IS ORDERED to accept the updated hydrological study for 10970 Ford St. The Motion carried by the following vote:

AYE: 5

NO: 0

9b) Discussion and Possible action to accept the GWEP for Change in Use with increased water demand for 45020 Ukiah St.

Presenter: Superintendent Rhoades

Board Comment: Director O'Rourke

Public Comment: Robert Schmitt

Board Action: Upon motion by Director Hauck, seconded by VP Sullivan. IT IS ORDERED to accept the GWEP for Change of Use with increased water demand for 45020 Ukiah St.

The Motion carried by the following vote:

AYE: 4

NO: 0

ABSTAIN: 1 (Director O'Rourke would like long term rental to be noted on the application)

AGENDA ITEM NO. 10- OLD BUSINESS

10a) Discussion and Possible Action related to process of reviewing and updating the Governance Guidelines

Presenter: Superintendent Rhoades

Board Comment: Directors Hauck, VP Sullivan and President Murphy

Board Action: None. Item tabled to January meeting so that new BOD can review

10b) Discussion and Possible Action to approve spending of remaining PSPS Grant money

Presenter: Superintendent Rhoades

Board Comment: Directors O'Rourke and Feiner

Board Action: Upon motion by Director O'Rourke seconded by VP Sullivan. IT IS ORDERED to approve expenditures with Superintendent discretion to use funds not covered by outlined disbursements. The Motion carried by the following vote:

AYE: 5

NO: 0

10c) Discussion and Possible Action regarding engaging SAFER and community outreach to begin exploring interest in a possible Community Water System

Presenter: VP Sullivan

Board Comment: Directors O'Rourke, Hauck, and President Murphy

Board Action: Upon motion by VP Sullivan, seconded by Director O'Rourke. IT IS ORDERED that MCCSD act as the lead community agency/ entity to work with SAFER. The Motion carried by the following vote:

AYE: 5

NO: 0

AGENDA ITEM No. 11 – SUPERINENDENT’S REPORT

a) Monthly Superintendent’s Report

Presenter: Ryan Rhoades

Public Comment: Michelle Blackwell

Board Comment: President Murphy

AGENDA ITEM NO. 12- SECRETARY’S REPORT

a) Monthly Secretary’s Report

Presenter: Katie Bates

Public Comment: Michelle Blackwell

Staff Comment: Superintendent Rhoades

AGENDA ITEM NO. 13: COMMITTEE UPDATES

The Personnel Committee will meet to evaluate the Superintendent and give a recommendation at the next BOD meeting.

AGENDA ITEM NO. 14: MATTER FROM BOARD MEMBERS

Director Hauck thanked the BOD and community for the opportunity to serve on the Board of MCCSD. Director O’Rourke, VP Sullivan, President Murphy, and Superintendent Rhoades all commented and thanked Director Hauck for his service, wisdom, judgement, and mentorship.

VP Sullivan encouraged people to look into ONEKA technology and how it is being used in Fort Bragg.

AGENDA ITEM NO. 17: ADJOURNMENT

IT IS ORDERED to approve adjourning the meeting at 6:23 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Dennak Murphy and Maggie O'Rourke
Personnel:----- Dennak Murphy and Maggie O'Rourke
Plant Operations:----- Dennak Murphy and Jim Sullivan
Safety: ----- Harold Hauck
Street Lighting:----- Harold Hauck
Water Management:----- Donna Feiner and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates