

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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MENDOCINO CITY COMMUNITY SERVICES DISTRICT BOARD MEETING

ACTION MINUTES – January 26, 2026

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – 5:00 p.m.

Board Present: Directors Andrea Shepard, Jim Sullivan, and Matthew Miksak

Staff Present: Katie Bates, District Secretary

Public Present: Jim Gragg, Laron Rurley, Ricardo Berrospi, Jeffairmac

AGENDA ITEM NO. 2. – APPROVAL OF AGENDA

Board Action: Upon motion by Director Shepard, and 2nd by Director Sullivan to approve the Agenda, IT IS ORDERED to approve the agenda. The Motion carried by the following vote:

AYE: 3

AGENDA ITEM NO. 3- ELECTION OF BOARD OFFICERS

Andrea Shepard announced that Donna Feiner and Ishvi Aum have resigned from the MCCSD Board of Directors, and thanks them for their service.

Public Comment: Jim Gragg asked who is welcome to apply to become replacement board members.

Staff Comment: Katie Bates stated that, so long as someone is a resident within district boundaries and a registered voter, MCCSD would be happy to review any letters of interest submitted. If anyone has any questions, they are welcome to contact the office.

Board Action: Upon motion by Director Miksak, and 2nd by Director Sullivan, IT IS ORDERED to approve appointment of Jim Sullivan as Vice President and Andrea Shepard as President. The Motion carried by the following vote:

AYE: 3

AGENDA ITEM NO. 4- PUBLIC EXPRESSION: non-agenda items

None

AGENDA NO. 5- COMMUNICATIONS

None

AGENDA ITEM NO. 6- FINANCIAL REPORT

a) DECEMBER DISBURSEMENTS

Board Action: Upon motion by Director Shepard and 2nd by Director Sullivan, IT IS ORDERED to approve December disbursements. The Motion carried by the following vote:

AYE: 3

b) Katie Bates announces new board requirements due to SB 827

Jim Sullivan asked clarifying question

AGENDA ITEM NO. 7— CONSENT AGENDA

a) APPROVAL OF MINUTES FROM 12-15-2025

Board Action: Upon motion by Director Sullivan and 2nd by Director Miksak, IT IS ORDERED to approve the Consent Agenda. The Motion carried by the following vote:

AYE: 3

AGENDA ITEM NO. 8- DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

NONE

AGENDA ITEM NO. 9- NEW BUSINESS

a) Discussion and Possible Action to approve the Audit for the year end of June 30, 2025

Board Comment: Andrea Shepard

Board Action: Upon motion by Director Shepard and 2nd by Director Sullivan, IT IS ORDERED to approve the Audit for the year end of June 30, 2025.

The Motion carried by the following vote:

AYE: 3

d) Discussion and Possible Action to reconfigure the Recycled Water Project ad hoc committee

Andrea Shepard appointed herself and Matthew Miksak to the committee

AGENDA ITEM NO. 10- DISTRICT SUPERINTENDENT’S REPORT

Andrea Shepard waived the reading since District Superintendent, Ryan Rhoades is absent. Report is on the website

AGENDA ITEM NO. 11- GROUNDWATER MANAGEMENT

Andrea Shepard waved the reading since District Superintendent, Ryan Rhoades is absent. Report is on the website

AGENDA ITEM NO. 11- COMMITTEE UPDATES

None

AGENDA ITEM NO. 12- ADJOURNMENT

Meeting adjourned at 5:25 p.m.

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Andrea Shepard

Personnel:----- Matthew Miksak and Andrea Shepard

Plant Operations:----- Jim Sullivan

Safety: -----

Street Lighting:-----

Groundwater Management:----- Jim Sullivan and Andrea Shepard

Respectfully submitted,

Katie Bates