

MENDOCINO CITY COMMUNITY SERVICES DISTRICT

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Per California Governor Gavin Newsom’s Executive Orders N-25-20 and N-29-20, the meeting is being held via teleconference.

MENDOCINO CITY COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING

ACTION MINUTES – January 25, 2021

**BEFORE THE BOARD OF DIRECTORS
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW
Government Code §61000)**

AGENDA ITEM NO. 1 – CALL TO ORDER – OPEN SESSION 5:05 p.m.

Present: Directors, Maggie O’Rourke, Christina Aranguren, and Dennak Murphy, Vice President Jim Sullivan and presiding was President Harold Hauck

Staff Present: Mr. Ryan Rhoades, District Superintendent, Katie Bates, Board Secretary.

Legal Counsel Present: None

Public Present: Michelle Blackwell (Mendocino Beacon), Dan Potash, and Kristine McKee of KMC Financial Services..

AGENDA ITEM NO. 2. – APPROVAL OF AGNEDA

Presenter/s: President Hauck

No Comment or requests for change at this time.

AGENDA ITEM NO. 3 – PUBLIC COMMENT: non agenda items

None

AGENDA ITEM NO. 4–COMMUNICATIONS

Presenter: Superintend Rhoades mentioned an e-mail from Mr. Gomes that he responded to.

Board Comment: None

Board Action: None

AGENDA ITEM NO. 5–FINANCIAL REPORT

5a) Financial Update from KMC

Presenter/s: Kristine McKee

Public Comment: Blackwell

Board Comment: Hauck and Murphy

Board Action: None

5b) Discussion and Possible Action to Approve District Disbursements/Expenditures

Presenter/s: Director Hauck

Public Comment: None

Board Comment: All Board Members

Board Action: Upon motion by Director Murphy, seconded by Vice President Sullivan, it is Ordered to approve all District expenses/disbursements as reported during the months of November and December, 2020.

Aye: 5 – Directors Aranguren, O'Rourke, Murphy, Sullivan, and Hauck

No: 0 – None

Absent: 0 – None

AGENDA ITEM NO. 6 –NEW BUSINESS

6a) Discussion on Standing Committees, Schedules, Scope, Protocols, etc.

Presenter/s: President Hauck

Public Comment: None

Board Comment: All Board Members

Board Action: No action taken, however it is requested that Superintendent Rhoades try to schedule a Finance Committee and Plant Operations Committee meeting some time in February.

AGENDA ITEM NO. 7 –DISTRICT SUPERINTENDENTS REPORT

7a) December/January Monthly Report

Presenter/s: Superintendent Rhoades

Public Comment: Blackwell

Board Comment: All Board Members

Board Action: None

AGENDA ITEM NO. 8 –GROUNDWATER MANAGEMENT REPORT

8a) December/January Monthly Groundwater Management Report

Presenter/s: Superintendent Rhoades

Public Comment: None

Board Comment: All Board Members

Board Action: None

AGENDA ITEM NO. 9 –OLD BUSINESS

None

AGENDA ITEM NO.10 –CONSENT AGENDA

10a) Approval of Meeting Minutes

10a-1) 12-16-20 Special Meeting Minutes

Presenter/s: President Hauck

Public Comment: Blackwell

Board Comment: O'Rourke and Hauck

Board Action: Upon Motion by Director O'Rourke, and Seconded by Aranguren, it is Ordered to approve all Consent Agenda Items.

Aye: 5 - President Hauck, Director Murphy, and Vice President Sullivan.

No: 0 – None

Abstain: 0- None

Absent: 0 - None

AGENDA ITEM NO. 11–DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION

None

AGENDA ITEM NO. 12- MATTER FROM BOARD MEMBERS

None

AGENDA ITEM NO. 13 –COMMITTEE UPDATES

13a) Adjourn to Closed Session –Per Government Code 54957 at 5:56 p.m.

Presenter/s: President Hauck and Superintendent Rhoades

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13a) Adjourn to Closed Session –Per Government Code 54957 at 5:56 p.m.

Presenter/s: President Hauck and Superintendent Rhoades

Public Comment: None

Board Comment: All Members Comment

Board Action: Motion by Director O'Rourke and seconded by Director Aranguren, to authorize Superintendent Rhoades to invite new District Administrative Assistant Employee to participate in the District Health Insurance Plan at no Cost to the Employee effective her date of Hire 1-13-21.

Aye: 5 - President Hauck, Director O'Rourke, Director Murphy, Director Aranguren, and Vice President Sullivan.

No: 0 – None

Absent: 0 – None

Presenter/s: President Hauck

Public Comment: None

Board Comment: President Hauck reported that the Board approved providing District Health Insurance to the new Administrative Assistant as of her date of hire.

AGENDA ITEM NO. 15-ADJOURNMENT

Presenter/s: Hauck

Public Comment: None

Board Comment: None

Board Action: Motion Director O’Rourke, seconded by Vice President Sullivan to adjourn the meeting at 6:42 p.m.

Aye: 5 - President Hauck, Director O’Rourke, Director Murphy, Director Aranguren, and Vice President Sullivan.

No: 0 – None

Absent: 0 – None

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: www.mccsd.com.*

Thank you for your interest in the proceedings of the Mendocino City Community Services District

Board of Directors

STANDING COMMITTEES:

Finance:----- Harold Hauck and Maggie O’Rourke
Personnel:----- Harold Hauck and Maggie O’Rourke
Plant Operations:----- Dennak Murphy and Tina Aranguren
Safety: ----- Dennak Murphy and Jim Sullivan
Street Lighting:----- Dennak Murphy and Maggie O’Rourke
Water Management:----- Tina Aranguren and Jim Sullivan
Groundwater Management Advisory:---- Tina Aranguren and Jim Sullivan

Respectfully submitted,

Ryan Rhoades and Katie Bates