

**MENDOCINO CITY COMMUNITY SERVICES DISTRICT**

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**MENDOCINO CITY COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING**

**ACTION MINUTES – June 24, 2024**

**BEFORE THE BOARD OF DIRECTORS  
FAIR STATEMENT OF PROCEEDINGS**

**(PURSUANT TO CALIFORNIA COMMUNITY SERVICES DISTRICT LAW  
Government Code §61000)**

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**AGENDA ITEM NO. 1 – CALL TO ORDER – 5:31 p.m.**

**Present:** Directors Donna Feiner, Jim Sullivan, Ishvi Aum (arrived at 5:42), VP Matthew Miksak, and presiding was President Dennak Murphy

**Staff Present:** District Secretary, Katie Bates

**Public Present:** Holly Cinkutis, Mary Anne Portillo, Dan Potash, Dan Robinson, Lily Robinson, Carolyn Mann

**AGENDA ITEM NO. 3 – APPROVAL OF AGENDA**

**Board Action:** Upon motion by Director Feiner and 2<sup>nd</sup> by VP Miksak, IT IS ORDERED to approve the agenda with agenda item #2 moved after agenda item #3. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Aum)

**AGENDA ITEM NO. 2- BOARD MEETING PROCEDURES**

Presenter: President Murphy

**AGENDA ITEM NO. 4 –PUBLIC COMMENT**

None

**AGENDA ITEM NO. 5 – COMMUNICATIONS**

None

**AGENDA ITEM NO. 6- FINANCIAL REPORT**

- a) **May Disbursements**  
**Presenter: Katie Bates**

**Board Action:** Upon motion by Director Feiner and 2<sup>nd</sup> by VP Miksak, IT IS ORDERED to approve May disbursements. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Aum)

**AGENDA ITEM NO. 7- CONSENT AGENDA**

- a) APPROVAL OF MINUTES FROM 5-20-24
- b) APPROVAL OF MINUTES FROM 6-13-24

**Board Action:** Upon motion by Director Sullivan, and 2<sup>nd</sup> by VP Miksak, IT IS ORDERED to approve the minutes from May 20, 2024 and June 13, 2024. The Motion carried by the following vote:

AYE: 4

ABSENT: 1 (Aum)

**AGENDA ITEM NO. 8—DISCUSSION AND POSSIBLE ACTION REGARDING ANY CONSENT AGENDA ITEM NEEDING SEPARATE ACTION**

None

**AGENDA ITEM NO. 9 – NEW BUSINESS**

- a) **Project Update by Holly Cinkutis of GHD and Mary Anne Portillo of West Company re: SAFER water system feasibility study**

**Board Comment:** President Murphy, VP Miksak, and Directors Aum, Sullivan

**Staff Comment:** Ryan Rhoades

**Public Comment:** Holly Cinkutis, Mary Anne Portillo, Carolyn Mann, Lily Robinson, Dan Potash

- b) **Public Hearing: Final Budget for Fiscal Year 2024-2025 originally introduced at the regular meeting of the Board of Directors on May 20, 2024**

**Board Comment:** Dennak Murphy

**Staff Comment:** Ryan Rhoades

**Public Comment:** Dan Potash, Lily Robinson, and Carolyn Mann

- c) **Discussion and Possible Action to approve Resolution 2024-319: Resolution of the Mendocino City Community Services District to Adopt the Budget for Fiscal Year 2024-2025**

**Board Action:** Upon motion by Director Aum, and 2<sup>nd</sup> by VP Miksak, IT IS ORDERED to adopt Resolution 2024-319: Resolution of the Mendocino City Community Services District to Adopt the Budget for Fiscal Year 2024-2025. The Motion carried by the following vote:

AYE: 5

- d) **Discussion and Possible Action to approve the engagement with a legal service provider**

**Board Action:** Upon motion by Director Aum, and 2<sup>nd</sup> by Director Sullivan, IT IS ORDERED to approve the recommendation by the legal ad hoc committee and Staff, and to authorize Ryan Rhoades to sign on behalf of MCCSD to enter into engagement with Shute, Mihaly, & Weinberger as the District's legal counsel. The Motion carried by the following vote:

AYE: 5

**AGENDA ITEM NO. 10- DISTRICT SUPERINTENDENT’S REPORT**

**Presenter: Ryan Rhoades**  
**Board Comment: Director Aum and President Murphy**

**AGENDA ITEM NO. 11- GROUNDWATER MANAGEMENT**

**Presenter: Ryan Rhoades**

**AGENDA ITEM NO. 12- COMMITTEE UPDATES**

**None**

**AGENDA ITEM NO. 13- MATTER FROM BOARD MEMBERS**

**Director Aum mentioned potentially holding BOD meetings with remote options for greater community involvement.**

**AGENDA ITEM NO. 14- ADJOURNMENT**

IT IS ORDERED to approve adjourning the meeting at 7:35 p.m.

**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO CITY COMMUNITY SERVICES DISTRICT MEETINGS**

- *Effective May 11, 2020, the Board of Directors’ minutes will be produced in “action only” format.*
- *Minutes are considered draft until adopted/approved by the Board of Directors*
- *Please reference the District’s website to obtain additional resource information for the Board of Directors: [www.mccsd.com](http://www.mccsd.com).*

**Thank you for your interest in the proceedings of the Mendocino City Community Services District Board of Directors**

**STANDING COMMITTEES:**

**Finance:----- Dennak Murphy and Ishvi Aum**

**Personnel:----- Dennak Murphy and Matthew Miksak**

**Plant Operations:----- Ishvi Aum and Jim Sullivan**

**Safety: ----- Donna Feiner and Matthew Miksak**

**Street Lighting:----- Donna Feiner and Jim Sullivan**

**Groundwater Management:----- Jim Sullivan and Ishvi Aum**

Respectfully submitted,  
Ryan Rhoades and Katie Bates