

MENDOCINO CITY COMMUNITY SERVICES DISTRICT
Post Office Box 1029
Mendocino, CA 95460
Business Phone (707) 937-5790 Treatment Plant (707) 937-5751 Fax (707) 937-3837

Minutes of June 24, 2019

Regular Meeting was called to order by President Schwartz at 7:00 p.m. in the business office at the Wastewater Treatment Plant. Present were Directors Kerstein, Rice, Hauck, and Schwartz. District Superintendent Mike Kelley and Secretary Jodi Mitchell were present.

1. Agenda – No changes were made to the agenda.

2. Approval of Minutes May 28, 2019

Corrections: Page 1 Approval of Minutes Roll Call Vote: Kerstein, Rice, Hauck and Schwartz

Page 2, Paragraph 2, last line: ~~to provide fire flow and recycled water for the water recycle project~~

Page 2, Paragraph 4, line 4: ...to the high school 8-inch purple line

8/29/19
Page 2, Paragraph 6, line one: Director Rice suggested holding off a year ~~few months~~ to get more bids, and up to a year for construction. He did not support spending an extra two million dollars of ratepayer's money.....

MOTION Hauck/Rice To approve the Minutes of May 28, 2019, as corrected.

ROLL CALL VOTE AYES: Directors Kerstein, Rice, Hauck, and Schwartz

NOES: None

ABSENT: None

ABSTAIN: None

3. Communications

4. Public Comment

5. Old Business

a. Discussion on Switch to Sonoma Clean Power

Superintendent Kelley reported that he enrolled the Wastewater Treatment Plant with Sonoma Clean Power. Customers opting out of SCP service 60 days or more after SCP service starts must pay an SCP termination fee of \$25 and would be subject to PG&E's terms and conditions of service, which prohibit a customer from returning to SCP service for one year. SCP termination fees are not assessed for opting out within the first 60 days.

6. Groundwater Management

a. Monthly Groundwater Management Report

October 1, 2018 was the beginning of the 2018-2019 rain year. Average annual precipitation in Mendocino was 40.23 inches and average rainfall in June was 0.50 inches. No rainfall had been measured for the month. Total annual rainfall by June was 44.71 inches. Mendocino had received 111.1% of normal annual rainfall for this water year.

A No Water Shortage condition in the District was due to above normal rainfall for this rain year.

The average DTW measurements District-wide in the 24 monitoring wells on June 14, 2019 was 13.6 ft. The average last year at this time was 14.5 ft.

7. New Business

8. Attorney's Report

9. District Superintendent's Report

Operators performed routine repair and maintenance at the wastewater treatment plant during June 2019. Plant operators were waiting for repair parts for the automatic bar screen compactor.

Repairs were also being made to the tertiary filters backwash controls by Operator Steve Acker. The existing backwash controls were scheduled to be completely replaced with a programmable logic controller during the plant upgrade project later this year.

Mendocino Water works replaced four old backwash air valves in the pipe gallery on May 17 2019.

There were no MCCSD collection system sanitary sewer overflows to report through June 12th.

The District has transferred recycled water to the High School several times in June 2019.

The Safety Officer conducted the monthly safety inspection of the plant and safety meeting on June 13; 2019. The 30 minutes safety meeting was on Heat Stress.

10. Committee Updates

11. District Secretary's Report

a. Monthly Register of Cash Disbursement

MOTION Hauck/Kerstein To approve checks 14351-14387 and on line CalPERS, State and Federal Tax Deposits

ROLL CALL VOTE AYES: Directors Kerstein, Rice, Hauck, and Schwartz

NOES: None

ABSENT: None

ABSTAIN: None

b. Update on Delinquent Accounts and Certificate of Liens

The Board of Directors reviewed the update on delinquent accounts and Certificate of Liens.

12. Adjourn to Closed Session

a. Personnel Matter – Pursuant to Government Code §54957

The regular meeting was resumed and the report out of closed session was that the Board reviewed and approved the timeline for hiring a new secretary.

13. Matters from Board Members

The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Jodi Mitchell
District Secretary